

# ONTARIO ASSOCIATION OF AGRICULTURAL SOCIETIES CHAPERONE AGREEMENT FORM

The Ontario Association of Agricultural Societies (OAAS) provides an annual educational program for Fair Ambassadors from across Ontario aged 16 and up. Chaperones are required for the OAAS Ambassador Program. Each Agricultural Society must have a Chaperone complete this form and sign a code of conduct.



Within the Participant Agreement Form, some information that is requested may be sensitive in nature. OAAS staff and Volunteers collect a variety of information to ensure the connection, safety and care of all participants. The purpose of the information collected here is to provide the OAAS with the information needed to facilitate OAAS activities and to be able to respond in the event of an emergency. This information is also used to keep participants up to date on activities within the OAAS including programs, services, and initiatives. Information will be gathered, stored and destroyed in accordance with the Canada Health Act and privacy laws.

## SECTION 1: CHAPERONE CONTACT INFORMATION (PLEASE PRINT)

Agricultural Society:	OAAS District:
Chaperone Full Name (First Middle Last):	Preferred Name (i.e. <i>Chris</i> instead of <i>Christopher</i> ):
Address:	City/Town:
Postal Code	Phone Number:
Email Address:	

### ***Agricultural Society Contact***

Full Name (First Middle Last):	Role at Ag Society:
Phone Number:	Cell Phone:
Email:	Address:

## SECTION 2: MEDIA RELEASE

Photos and videos of participants will be taken while they participate in OAAS activities. These photos are typically used to record memories and promote the OAAS. Please indicate below your consent to the use and reproduction by the OAAS of any and all photographs, video recordings and audio recordings taken of myself use on OAAS websites, in print and other media for the purposes of promotion, illustration, advertising or publication and without compensation. All such photographs, video recordings and audio recordings and all recorded media, prints and created media from the content shall constitute the property of the OAAS. In addition, the undersigned hereby consents to authorize the publication of the name of the participant. **Important Reminder:** Photos, images and media may appear in electronic form on the Internet or in other publications outside of the OAAS's control.

I consent.     DO NOT consent.

\_\_\_\_\_  
Signature of Adult Participant

\_\_\_\_\_  
Date of Signature

## SECTION 3: ROLES AND RESPONSIBILITIES

1. Put the needs of your Ambassador first!
2. Ensure your Ambassador has all schedules and knows what is expected of them.
3. Ensure that your Ambassador attends all events on time. You can attend seminars at convention outside of the Ambassador program but must be available to meet your Ambassador when they are not in their specific program.
4. Be available and easily contacted during the Convention.
5. Be approachable and reliable.
6. Help make the Ambassador feel comfortable in this new experience.
7. Be a motivator and a cheerleader and encourage your Ambassador at all times.
8. Assist your Ambassador with wardrobe, hair, time management, and/or anything else they may need.
9. Be available to your Ambassador to help with travel arrangements, hotel accommodations, etc.
10. Ensure that your Ambassador has the funds if they need to purchase meals as needed. Each agricultural society handles this differently, so please check with your Ambassador committee and/or Agricultural Society prior to the convention.

**For participants of all ages (Youth (Member and Non-Member) and Volunteers):** I have reviewed this Roles and Responsibilities and I agree to abide by these expectations.

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date of Signature

#### SECTION 4: OAAS CODE OF CONDUCT AGREEMENT

The OAAS is dedicated to the personal development of youth while providing a positive impact on Members, Volunteers and communities in Ontario. In order to achieve this mission, the OAAS Code of Conduct applies to all participants of the OAAS program in Ontario (all Staff, Volunteers and Members). It addresses the general rules of conduct necessary to maintain the standards of the OAAS program. To truly be an organization of leaders building leaders, each individual is expected to follow the code of conduct. Failure to do so may result in dismissal from the OAAS program. In case of dismissal, no portion of fees whatsoever will be refundable. Interpretation of this code is at the discretion of the OAAS and/or those Volunteers and/or staff responsible for the activity, in consultation with others as appropriate.

1. The OAAS participants will respect, adhere to and enforce rules, policies and guidelines established by the OAAS.
2. OAAS Members, Volunteers, guests and stakeholders shall be treated using appropriate and courteous manners as the participant himself or herself would like to be treated while ensuring respect for people and property.
3. A positive OAAS image is expected at all times. OAAS participants will conduct themselves in a courteous and respectful manner, exhibit good sportsmanship, and act as a positive role model for those around them. Behaviour must be conducive to a friendly, safe and fun learning environment.
4. Emotional, physical, verbal, mental or sexual abuse of any individual participating/attending an OAAS event/activity will not be tolerated, nor is the use of profanity, crude remarks or actions.
5. Maintaining the privacy of OAAS participants is important. Respect will be given to the confidential nature of information received regarding fellow OAAS participants and OAAS program affairs.
6. Any acts of discrimination and/or harassment on the basis of race, nationality or ethnic origin, colour, age, religion, family status, sexuality or disability is unacceptable.
7. Possession and/or use of alcohol, illegal drugs or illegal inhalants is forbidden by participants (regardless of age of majority) at activities held for attendance by OAAS Members. Any disregard for this policy will result in disciplinary action.
8. OAAS participants will regard it as their personal duty to know their OAAS responsibilities thoroughly and are expected to be responsible to their peers.
9. OAAS participants will ensure that outside interests do not jeopardize their judgment and competence as contributing OAAS participants. OAAS participants will strive to the best of their abilities to promote the mission and vision of the OAAS.

**For participants of all ages (Youth (Member and Non-Member) and Volunteers):** I have reviewed this Code of Conduct and I agree to abide by this Code. I understand that any breach of the OAAS Code of Conduct could be cause for dismissing me from the activity and/or from the OAAS program.

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date of Signature

#### SECTION 5: POLICE RECORDS CHECK

The OAAS adheres to the procedures recommended by the RCMP in regard to Police Record Checks for not-for-profit organizations serving youth. It is recommended that all chaperones have a Police Record Check on file with their agricultural society.

I have a Police Record Check on file with my agricultural society.  Yes  No

**Please complete, sign, and return to [oaasambassadors@gmail.com](mailto:oaasambassadors@gmail.com)**

*Thank you for taking the time to complete this Chaperone Agreement Form.*

#### PRIVACY STATEMENT

**The Ontario Association of Agricultural Societies (OAAS) Privacy Statement** – the OAAS respects the privacy of its members, volunteers, donors, sponsors, staff and stakeholders. We are committed to ensuring that appropriate measures and safeguards are in place to protect specific information that is held for the purpose of OAAS programs. We adhere to legislative requirements with respect to privacy. We do not rent, sell or trade mailing lists. If at any time you wish to be removed from any of our contact lists, simply contact us by phone at 613-395-2465 or via our website at [www.ontarioagsocieties.com](http://www.ontarioagsocieties.com). We will gladly accommodate your request. For further information regarding our commitment to privacy, please contact the OAAS at [ExecutiveDirector@oaasfairs.com](mailto:ExecutiveDirector@oaasfairs.com)