

Ontario Association of Agricultural Societies
SHOWCASE RULES and REGULATIONS 2016

1. **AUTHORITY:** The OAAS Showcase Committee shall have the sole authority in the selection of attractions to be showcased, scheduling of those selected, control over stage sets, sound, lights, power and overall (master) volume.
2. **MEMBERSHIP:** All acts appearing in the OAAS Convention Showcase or their agency representatives must be a paid Service Member of the OAAS for 2016. Membership in the OAAS does not guarantee acceptance to the Showcase. (Service Membership is not returned if application is not accepted)
3. **APPLICATION FORM:** All acts wishing to be considered for the Showcase must submit the proper application form, which is to be received by the OAAS secretary, Kathryn Lambert on or before the deadline date of **OCTOBER 9th, 2015** with full payment of all applicable fees.
4. **MATERIAL TO BE SUBMITTED:** The following material and/or information must accompany each application form – stage plot, one page bio, CD and/or DVD, promo photo and program description. Also include a copy of the contract rider the Fairs will be obliged to sign if purchasing this act.
5. **INSURANCE:** A certificate of insurance showing proof of insurance with a minimum coverage of at least one million dollars, must accompany the Showcase application form.
6. **FEES TO BE PAID:** As per the application form, all acts appearing in the Entertainment Showcase will be charged a fee $\$275.00 + \text{HST} * (\$35.75) = \$310.75$. All acts appearing in the Family Entertainment Showcase will be charged a fee of $\$50.00 + \text{HST} * (\$6.50) = \$56.50$. Showcase fees must accompany the application form, paid service membership and be received by the OAAS Secretary on or before **OCTOBER 9th, 2015**. An NSF cheque will automatically eliminate your participation in the Showcase and other events at the OAAS Convention.
7. **NOTIFICATIONS:** All acts appearing in the Entertainment Showcase will be advised as soon as possible after the selection process in late October indicating whether or not they have been selected to appear. After selection, those acts not selected will receive via mail a refund of the full application fee (excluding the Service Member application fee).
8. **CANCELLATIONS/SUBSTITUTION:** If an act that been selected for the Showcase is unable to appear, then the applicant forfeits its showcase opportunity. No substitutions by agents will be allowed. Only those acts/individuals that have been selected will be allowed to showcase. There will be no refund of fees for acts cancelled after selection has been made.
9. **TIME SLOTS:** Time allotments as assigned must be strictly adhered to, including the time allowed for changeover. Acts must appear in the order as selected by the OAAS Showcase committee. The committee reserves the right to make any changes to the program if deemed necessary. Any act exceeding its allotted number of minutes will not be allowed to showcase for a five year period, and no acts will be considered from the Agency representing them for a period of three years. The OAAS Showcase committee reserves the right to stop an act exceeding the allotted time.
10. **SOUND CHECK:** Each act will be given a specific “Report Time” in order to facilitate a simple sound check and must be available from that time on as requested by the sound technician or the OAAS Showcase committee. Please note that this “sound check” is NOT a rehearsal, but a simple run through of one or two numbers as required by the sound technician in order to set basic levels.
11. **EQUIPMENT:** All acts will perform under stage lighting as provided by the OAAS Showcase committee. The house sound system will be provided by this committee and will be used by all acts. The OAAS Showcase committee while attempting to cooperate with each act to the best of their ability maintains final discretion over sound equipment and sound levels. NO modification to stage sets, instructions, sound or lights is to be made by any act without prior

approval from the OAAS Showcase committee. "Back Line" equipment (i.e. amps, drums, etc.) is the responsibility of each individual act. However the OAAS Showcase committee will attempt to arrange for back line equipment sharing by the acts involved wherever possible. The cooperation of all acts in this regard is appreciated.

12. **MASTER OF CEREMONIES:** The OAAS Showcase committee will provide a M.C. for the event who will introduce each act on the program. Each act should provide a short written introduction, the OAAS Showcase committee reserves the right to edit or modify if necessary.
13. **PUBLICITY:** The OAAS will print and distribute a program listing each act appearing in the Showcase. No other printed material or brochures will be allowed in the showroom. Each act will receive a table outside the showroom for promotional items before, during and after the showcase.
14. **COMPENSATION:** The OAAS or its Showcase committee assumes no responsibility for any expenses, transportation, meals or rooms for any act.
15. **PRODUCTION MEETING:** The OAAS Showcase committee reserves the right to call a Production Meeting on the day of the Showcase, if deemed necessary, to be held before 12:00 noon. It will advise the act's representative more than 24 hours in advance. If such a meeting is called each act must have a representative in attendance.
16. **REPEAT APPEARANCES:** No acts may appear for three years after showcasing for the OAAS. (i.e. an act appearing in 2016 would not be eligible for consideration until 2020). **NOTE:** This rule does not apply to the Family Entertainment Showcase. If applying/selected before the eligible date, the OAAS is not responsible for any cost incurred during these processes.
17. **ALCOHOL:** The consumption of alcoholic beverages by anyone involved with the Showcase is strictly prohibited. There will be a no tolerance policy in effect. Anyone seen with alcohol will be asked to leave and the act will not be allowed to showcase and will be banned from showcasing for a five year period.
18. **SMOKING:** The Showcase area is in a Smoke Free building, therefore a NO SMOKING ban is in effect in and around the Showcase area, including in any act.
19. The Ontario Association of Agricultural Societies reserves the right to interpret these rules. All decisions of the OAAS shall be final.
20. Each act will receive up to 5 complimentary passes into the Evening Showcase for band members, family, friends etc. Additional passes can be purchased for \$20.00. Contact OAAS for additional passes.

FAQ: *What is the difference between the Evening Showcase and the Family Entertainment Showcase ?*

Answer: The Family Entertainment Showcase has a target audience of young children and families (clowns, puppets etc.). Evening Showcase is more aimed towards larger venues, fair entertainment. (concert, band for fair dance etc.)

OAAS 2016 CONVENTION EVENING SHOWCASE APPLICATION FORM

~ taking place on Thursday February 18, 2016 & Friday February 19, 2016 ~

NAME OF ACT: _____

Represented by: _____

Contact Person: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Website: _____

Email: _____

Type of Act (brief description) _____

Sound Requirements: _____

Places where acts has performed: _____

Time Limit: 20 MINUTES

Sound Check: SOUND CHECK IS MANDATORY.

Do you prefer to perform on Thursday evening _____ OR Friday evening _____

THE ACT OR ITS REPRESENTATIVE MUST BE AN OAAS SERVICE MEMBER

Each act MUST include the following with this application form to be considered for the Showcase. (check list)

_____ One Page Bio _____ Video &/or DVD and/or links to YouTube video/website

_____ Promo Photo _____ Proof of at least One Million Coverage in Insurance

_____ Cheque for Fees: \$460.75 in total [Showcase Application (\$310.75) + Service Membership (\$150.00)]

Please SEND ALL OF THE INFORMATION AND PAYMENT (made payable to OAAS) to:
OAAS, c/o Kathryn Lambert, Box 189 Glencoe, ON N0L 1M0 519-287-3553

DEADLINE: For all material must be received by October 9, 2015.

CREDIT CARD PAYMENT

Name of Cardholder: _____ Amount: _____

Card Number: _____ Exp: _____

Signature of Cardholder: _____

2016 FAMILY ENTERTAINMENT SHOWCASE APPLICATION

~ taking place on Friday February 19, 2016, in the morning ~

NAME OF ACT: _____

Represented by: _____

Contact Person: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone: _____ Fax: _____ Email: _____

Type of Act (Brief description): _____

Sound Requirements: _____

Time Limit: 15 MINUTES Sound Check: SOUND CHECK ON FRIDAY MORNING IS MANDATORY.

Places where act has performed (list fairs where possible): _____

THE ACT OR ITS REPRESENTATIVE MUST BE A SERVICE MEMBER

Each act may include the following with this application form:

_____ One page Bio _____ Promo Photo

_____ Brief description (no more than 25 words) to be used in the program flyer

_____ Proof of Insurance of a minimum of \$1,000,000 coverage

_____ Cheque for Fees: \$56.50 (\$50.00 + HST* (\$6.50)) + Service Membership of \$150, if not previously paid

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