OAAS BOARD OF DIRECTORS STATEMENT OF EXPENSES

A separate expense claim is to be submitted for <u>each</u> meeting attended

☐ CONVENTION & FEBRUARY MEETING
☐ SPRING MEETING
☐ FALL MEETING
☐ _____ COMMITTEE MEETING

DUE: At meeting OR within 15 days after meeting

Name: _____ District #: _____

Address: _____

City: _____ Postal Code: _____

DATE	EXPLANATION/DETAILS OF EXPENSES CHARGED	Total Kms	TOTAL
	Transportation (mileage = $0.40/km)		
	Parking		
	Accommodation		
	Meals (B=$10; L=$10; S=$25)		
	Miscellaneous (provide details)		
TOTAL PAYABLE			

Original Receipts are required. Credit card receipts are not valid without a full receipt showing charges.

Date Paid: _____Cheque Number: _____ 2018 F14.7